



CITY OF SAINT PAUL

ALASKA

MEMORANDUM TO COUNCIL

TO: Mayor and City Council Members

FROM: Phillip A. Zavadil, City Manager

CC: Aubrey Wegeleben, City Clerk; Stephanie Mandregan, Finance Director

DATE: November 7, 2023

RE: Ordinance 23-08 - Amending City Code of Ordinances by Adding Title 4 – Revenue and Finance, Chapter 4.40 – Room Tax

SUMMARY: Ordinance 23-08 approves amending City Code of Ordinances by adding Title 4 – Revenue and Finance, Chapter 4.40 – Room Tax.

PREVIOUS COUNCIL ACTION: Council approved the first reading of this ordinance on November 2, 2023.

BACKGROUND AND DISCUSSION: The following changes were made to this ordinance since the meeting on November 2, 2023:

- 4.40.025(a)(3) changed 30 days to 60 days.

ALTERNATIVES: Council could choose not to approve this ordinance thereby not sending the new tax to a vote of the public.

FINANCIAL IMPLICATIONS: The MuniRevs system that the City uses to collect and track sales tax will need to be updated. The cost to implement changes to MuniRevs to include this new tax estimated to be. The City could receive estimated \$ 20,000 to \$30,000 in new tax revenue.

LEGAL: The City’s general legal counsel has reviewed and provided recommended changes to the enacting ordinance and coded ordinance.

ADMINISTRATION COMMENTS AND RECOMMENDATION: Administration recommends approval of this ordinance.

PROPOSED MOTION: I move to introduce Ordinance 23-08, and schedule it third reading and adoption at the City Council meeting scheduled for December 12, 2023, and a vote of the public via a special election ballot within 30 days of council approval of this ordinance.

ATTACHMENTS: Ordinance 23-08 and Chapter 4.40 – Room Tax.